

**CITY OF MOUNTAIN VIEW
CLASS SPECIFICATION**

Position Title: Parks Maintenance Worker I Parks Maintenance Worker II	Job Family: 6
General Classification: Front-Line	Job Grade: 10 14

Definition: To perform a variety of semi-skilled and skilled work in park, facilities, athletic fields, turf, landscape, shoreline or tree maintenance; and to provide technical support to the Parks, Shoreline or Recreation Divisions.

Distinguishing Characteristics:

Parks Maintenance Worker I: This is the entry-level class in the Parks Maintenance Worker series. This class is distinguished from the Parks Maintenance Worker II by the performance of the more routine tasks and duties assigned to workers in this series. Employees at this level are not expected to perform with the same independence of direction and judgment on matters related to established procedures and guidelines as are positions allocated to the II level. Since this class is typically used as a training class, employees may have only limited or nondirectly related work experience. Employees work under immediate supervision while learning job tasks.

Parks Maintenance Worker II: This is the full journey-level class within the Parks Maintenance Worker series. This class is distinguished from the Parks Maintenance Worker I by the assignment of the full range of duties assigned. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies within the work unit. Positions in this class are flexibly staffed and are normally filled by advancement from the I level.

Supervision Received and Exercised:

Parks Maintenance Worker I

Receives immediate and functional supervision from the Parks Supervisor, and may receive technical supervision from a higher level Parks Maintenance Worker.

Parks Maintenance Worker II

Receives general and functional supervision from the Parks Supervisor and may receive technical supervision from the Parks Maintenance Worker III.

May exercise technical supervision over other less senior Parks Maintenance personnel.

Position Title: Parks Maintenance Worker I
Parks Maintenance Worker II

Page 2

Examples of Duties: Duties may include, but are not limited to, the following:

1. Inspect park grounds, structures, medians and related facilities for safety, appearance and vandalism.
2. Clean and clear park grounds, structures and playing fields of debris and hazardous conditions; maintain park building facilities; set up parks for special events.
3. Plant and maintain trees, shrubs and plants; clear sites of weeds.
4. Assist in the maintenance, construction and repair of park and community facilities, as necessary.
5. Operate light grounds maintenance equipment up to and including a backhoe, tractor with attachments, as well as a variety of hand and power tools.
6. Handle complaints and answer questions from the public.
7. Perform general painting, plumbing and carpentry work, as needed.
8. Make minor adjustments on service equipment; maintain tools and equipment in working order.
9. Perform duties related to pesticide control.
10. Perform other duties as assigned.

Minimum Qualifications:

Parks Maintenance Worker I

Knowledge of: Common tools and materials used in parks, turf or landscape maintenance; basic repair and maintenance procedures and practices; and safe work practices and policies.

Ability to: Perform routine maintenance activities related to parks maintenance; understand and follow oral and written instructions; establish and maintain effective working relationships with those contacted in the course of work; work with the variety of tools related to parks maintenance; learn to operate a variety of parks maintenance equipment; and perform heavy manual labor.

Position Title: Parks Maintenance Worker I
Parks Maintenance Worker II

Page 3

Experience and Training Guidelines: Any combination of experience and training will qualify if it provides for the required knowledge and abilities.

Recommended: One year of experience in landscape maintenance, construction or maintenance work including some semi-skilled assignments is desirable. Training equivalent to the completion of the 12th grade.

Required Licenses or Certificates: Possession of a valid California Class C driver's license.

Parks Maintenance Worker II

In addition to the requirements for Parks Maintenance Worker I:

Knowledge of: Principles and practices of maintenance and repair activities related to parks maintenance; and principles and practices of irrigation and sprinkler systems.

Ability to: Operate motorized equipment such as tractors, mowers and trucks; operate specialized job-related equipment; perform journey-level, semi-skilled parks maintenance duties; read and understand schematic diagrams; and provide work assignments as directed to lower level Parks personnel or temporary employees, as necessary.

Experience and Training Guidelines: Any combination of experience and training will qualify if it provides for the required knowledge and abilities.

Recommended: Two years of experience performing duties equivalent to the Parks Maintenance Worker I in the City of Mountain View. Training equivalent to the completion of the 12th grade.

Required Licenses or Certificates: Possession of a valid California Class C driver's license. Ability to obtain a valid California Class B driver's license within six months of appointment. Possession of a valid California Class A driver's license may be required in some assignments. Possession of, or ability to obtain, a Qualified Pesticide Applicator Certificate may be required by the position.

Position Title: Parks Maintenance Worker I
Parks Maintenance Worker II

Page 4

Working Conditions: Preemployment and periodic respiratory examinations may be required for this classification.

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CLASS SPECS
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